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| --- | --- | --- | --- |
| A picture containing icon  Description automatically generated  ATTACH  RECENT PASSPORT SIZE PHOTOGRAPH  HERE  **PERSONAL HISTORY FORM**  **All SECTIONS ARE MANDATORY TO COMPLETE**  PLEASE DO NOT CONTACT FFB FOR THE STATUS OF YOUR APPLICATION.  ANY PERSONAL PERSUASION WILL RESULT IN DISQUALIFICATION. | | | |
| **1. Application Summary** | | | |
| Applied Position |  | | |
| Work Experience |  | | |
| Current Monthly Salary |  | | |
| Expected Monthly Salary |  | | |
| Current Employer’s Name & Address |  | | |
| **2. General Information** | | | |
| Full Name |  | | |
| Date of Birth (dd/mm/yyyy) |  | | |
| Nationality |  | | |
| Blood Group |  | | |
| E-mail |  | | |
| Phone/Mobile No. |  | | |
| **3. Contact Information** | | | |
| Present address |  | | |
| Permanent address |  | | |
| Primary Contact |  | Emergency Contact |  |
| E-mail Address 1 |  | E-mail Address 2 (if any |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **4. Education** | | | | |
| **Title** | **Result** | **Passing Year** | **Subject** | **Institute Name and Place** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |

**(Add more if required)**

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| --- | --- | --- | --- | --- |
| **5. Work Experience** | | | | |
| Starting with your most recent employment, list all other employment in **REVERSE ORDER.** | | | | |
| **Employment History: 1** | | | | |
| **Start Date** | (dd/mm/yyyy) | **End Date** | (dd/mm/yyyy) | Full Time  Part Time |
| Name of Employer |  | | | |
| Job Title |  | | | |
| Annual Gross Salary |  | | | |
| Reason for Leaving |  | | | |
| Major  Responsibilities | (Not More than 5 bullet points) | | | |
| Major Accomplishments | (Not More than 5 bullet points) | | | |
|  | | | | |
| **Employment History: 2** | | | | |
| **Start Date** | (dd/mm/yyyy) | **End Date** | (dd/mm/yyyy) | Full Time  Part Time |
| Name of Employer |  | | | |
| Job Title |  | | | |
| Annual Gross Salary |  | | | |
| Reason for Leaving |  | | | |
| Major  Responsibilities | (Not More than 5 bullet points) | | | |
| Major Accomplishments | (Not More than 5 bullet points) | | | |
|  | | | | |
| **Employment History: 3** | | | | |
| **Start Date** | (dd/mm/yyyy) | **End Date** | (dd/mm/yyyy) | Full Time  Part Time |
| Name of Employer |  | | | |
| Job Title |  | | | |
| Annual Gross Salary |  | | | |
| Reason for Leaving |  | | | |
| Major  Responsibilities | (Not More than 5 bullet points) | | | |
| Major Accomplishments | (Not More than 5 bullet points) | | | |
|  | | | | |

**(Add more if required)**

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| **6. Computer Proficiency** | | | | |
| **Skill** | **Professional** | **Confident** | **Average** | **Beginner** |
| 1. Word & Spreadsheet |  |  |  | ☐ |
| 4. Internet |  |  |  | ☐ |
| 5. Graphics |  |  |  | ☐ |
| 6. Multimedia |  |  |  | ☐ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **7. Language Proficiency** | | | | |
| **Language** | **Professional** | **Confident** | **Average** | **Beginner** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |

**(Add more if required)**

|  |  |  |  |
| --- | --- | --- | --- |
| **8. Professional References** | | | |
| **General Information** | **Reference 1** | **Reference 2** | **Reference 3** |
| Name |  |  |  |
| Designation |  |  |  |
| Employer |  |  |  |
| Phone/Mobile |  |  |  |
| E-mail |  |  |  |
| Mailing Address |  |  |  |

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| **9. Questionnaire** (Mandatory to complete) | | | | |
| Are you now, or have you ever been, a permanent civil servant in your government’s employ?  Yes  No | | | | |
| If the answer is Yes, please share details: | Start date | (dd/mm/yyyy) | End date | (dd/mm/yyyy) |
| Have you ever been arrested, indicted, or summoned in court as defendant in a criminal proceeding, or convicted, fined, or imprisoned for the violation of any law (excluding minor traffic violations)?  Yes  No | | | | |
| If the answer is Yes, please share details: | **Details** |  | | |
| Have you ever been the subject to disciplinary proceedings or measures during your current or previous employment?  Yes  No | | | | |
| If the answer is Yes, please share details: | **Details** |  | | |
| Working in FFB may require field work across the country in difficult situations. Do you commit to accept deployment to such field activity and operations?  Yes  No | | | | |

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| **10. Confirmation and Consent** | | | |
| **Accuracy Of Content** | The content of this application is accurate and contains no false information. | | Yes  No |
| **Education Information** | You give full consent and authorize Farming Future Bangladesh to contact each of your educational institutions listed in this application for the purpose of conducting a background and reference check. Information received from your educational intuitions will be treated with confidentiality. | | Yes  No |
| **Work Experience** | You give full consent and authorize Farming Future Bangladesh to contact your current and previous employer including your current supervisor to check work experience and professional references. Information received from your employers will be treated with confidentiality. | | Yes  No |
| Finally, you understand that submission of false information or misrepresentation and/or submission of falsified documentation constitutes serious misconduct which will be sufficient cause for rejection or if employed, dismissal of your employment. | | | |
| I consent to all the foregoing as part of the process of evaluation of my application. | | | |
| Full Name |  | | |
| Signature |  | Date | (dd/mm/yyyy) |